

## Beverford District Primary School

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20 School Rd Beverford 3590  
Phone 50376622 Fax 50376844  
Email [beverfordps@education.vic.gov.au](mailto:beverfordps@education.vic.gov.au)  
[www.beverford.ps.vic.edu.au](http://www.beverford.ps.vic.edu.au)  
Principal: Phil Cox - 0418593730

*Dear parent/guardian,*

Beverford District Primary School is looking forward to another great year of teaching and learning and would like to advise you of Beverford's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

In addition to the Victorian Curriculum, your support allows us to offer many additional programs, resources, and maintenance such as:

- Our Art Program
- Classroom iPads and Netbooks
- Maintenance of our grounds
- Library books and take-home readers.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Kind regards

A handwritten signature in blue ink that reads 'Phillip Cox'.

Phillip Cox  
Principal



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<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"><li>• Art – paint, crayons, canvas, glitter, coloured paper</li><li>• Science – chemicals</li><li>• Mathematics – numeracy blocks</li><li>• English – book boxes</li><li>• Sports – equipment</li><li>• Digital Learning subscriptions</li><li>• ICT Devices</li><li>• Printing &amp; photocopying of learning materials</li><li>• Book Packs (includes all stationery requirements for 2024)</li></ul>	\$110
<b>Total Curriculum Contributions</b>	<b>\$90</b>

<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<i>School Sports Victoria affiliation</i>	\$5
<i>First aid equipment</i>	\$5
<b>Total Other Contributions</b>	<b>\$10</b>

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### Extra-Curricular Items and Activities – provided on a user-pays basis

Beverford District Primary offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. The cost of extra-curricular items and activities will be advised throughout the year.

Extra-Curricular Items and Activities	Amount
<i>Grade 3-6 school camp (approx.. cost)</i>	\$300
<i>Grade P-2 school long stay/camp (approx.. cost)</i>	\$50
<i>Other optional excursions to be scheduled</i>	TBA
<i>All students should supply an Art Smock from home – old oversized shirts are acceptable</i>	TBA
<b>Total Extra-Curricular Items and Activities</b>	<b>\$</b>

### Financial Support for Families

Beverford District Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Lois Caelli – Business Manager

Ph: 03 50376622 | Email: [lois.caelli@education.vic.gov.au](mailto:lois.caelli@education.vic.gov.au)

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Category	Totals
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$
<b>Total</b>	<b>\$</b>

**Payment methods**

**PAYMENT OPTIONS**

**DIRECT DEPOSIT**

I have made a direct deposit payment of \$ .....To Account: Beverford  
 District Primary School Reference: .....

BSB: 033652 Acct: 106960

Date: ..... / ..... / 2023

Ref: 2023Surname (eg 2023Smith)

**CASH**

OR

I have enclosed cash payment of \$.....

**Fortnightly Payments of :**

**\$ \_\_\_\_\_ - I will set up my own payment through my online**

OR banking. (please use family code as reference)

Parent Agreement

**Parent/Guardian Full Name**

**Parent/Guardian Signature & Date**

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...../...../ 2023



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### **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.